

September 20, 2023

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

September 20, 2023

The regular meeting of the Board of Trustees of the Northwest Mosquito Abatement District was held at 6:30 pm Wednesday, September 20, 2023, at 147 West Hintz Road, Wheeling, IL.

There being a presence of a quorum, Daniel R. Ansani, President called the meeting to order.

Trustees present: Daniel R. Ansani, President; Dale Niewiardowski, Vice President / Secretary; Russell Nowak, Treasurer.

Trustee Absent: None

Also, present: Carolyn Strahammer, Attorney; James Thennisch, Director; Patrick Irwin, Assistant Director; Ewa Migacz, Office Manager.

The minutes of the August 16, 2023 meeting were read. Trustee Russell Nowak made a motion to accept the minutes as read and Trustee Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

The Treasurer's Report for August 2023 was presented, and all checks were approved for payment. Trustee Russell Nowak made a motion to accept the report as read and Trustee Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Attorney Carollyn Strahammer presented the Treasurer Statement for review and approval by the Trustees. Ms. Strahammer also reminded the Trustees that, at the next Board meeting, they are required by the Open Meetings Act to review the Executive Session minutes. The attorney provided an update, indicating that there is no new information regarding the reappointment of Trustees. Ms. Strahammer reminded Trustees that, following the approval of the Treasures Statement, notice of the Annual Audit and Treasurer's Statement availability will be published in the local newspaper.

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Trustee Dale Niewiarowski made a motion to accept the Treasurer Statement and Trustee Russell Nowak seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Assistant Director Dr. Patrick Irwin presented the Entomology Report. The number of nuisance mosquitoes continues to decrease, as does the vector index. In our District, we have had five reported cases of human West Nile infection, and there are more cases pending confirmation. Cook County has reported 31 cases, contributing to a total of 41 cases in the state.

Dr. Irwin also discussed an interview with NBC 5 News regarding West Nile virus infection rates in Cook County and Arlington Heights. The interview highlighted that the situation in 2023 is not significantly worse than in recent years. It also touched upon what makes Cook County a West Nile virus hotspot and how the District conducts surveillance and abatement efforts.

Director Thennisch presented the operations report. The District Audit of the general insurance has been completed.

Director Thennisch presented Barrington Bank offer for financing the Wheeling project. Trustees discussed proposed offer.

Trustee Russell Nowak made a motion to approve the Barrington Bank offer to finance 4,600,000.00 for reconstruction of the Wheeling facility. Trustee Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

During the discussion, the Trustees considered engaging Kent Floros from Chapman and Cotler to prepare the Ordinance and Loan documents.

The District engaged Odelson, Murphey, Fraizer and McGrapt for consultation on matters related to the levy in the context of financing the new building among other related matters.

Collaboration with DDCA architects is ongoing, involving ongoing changes to the building design.

The Rolling Meadows location at 1500 Hicks Rd is currently being prepared for the office move.

Director Thennisch presented the Internal Services report.

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The Internal Service department has opted to use temporary container units to store equipment during the demolition and construction phases.

Reconstruction work at the Bartlett facility is advancing as planned. The installation of burglar and fire alarm systems is currently in progress. Furthermore, the District has received an additional insurance reimbursement for lost shop equipment. The District also placed an order for Vidmar garage cabinets, which will contribute to creating a modern and efficient garage work area.

At 6:55 pm Trustee Russell Nowak made a motion to adjourn into Executive Session pursuant to 5 ILCS 120/2(c)(2). Trustee Dale Niewiarowski seconded the motion and it passed unanimously.

The Board reconvened the regular Board meeting at 7:01 pm.

Trustee Dale Niewiardowski made a motion to approve the revisions to the employee manual, which includes the provision for cash in lieu of medical benefits at a rate of \$150.00 per month. Trustee Russell Nowak seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Trustee Dale Niewiardowski made a motion to approve the amendments to the employment contract for P. Irwin which incorporates the provision for cash in lieu of medical benefits and an increase in vacation time. Trustee Russell Nowak seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

There being no further business to come before the Board a motion was made by Russel Nowak to adjourn and seconded by Dale Niewiardowski; the motion passed unanimously at 7.30 p.m.

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President

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Vice President /Secretary