

January 25, 2023

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

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The regular meeting of the Board of Trustees of the Northwest Mosquito Abatement District was held 6:30 pm Wednesday, January 25, 2023, at 147 West Hintz Road, Wheeling, IL.

There being a presence of a quorum, Daniel R. Ansani, President called the meeting to order.

Trustees present: Daniel R. Ansani, President; Dale Niewiardowski, Vice President/Secretary; Russell Nowak, Treasurer.

Trustees absent: None.

Also, present: Carolyn Strahammer Attorney; James Thennisch Director; Patrick Irwin Assistant Director; Ewa Migacz Office Manager.

The minutes of the November 2022 meeting were read. Trustee Russell Nowak made a motion to accept the November 16<sup>th</sup>, 2022, minutes and Trustee Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

The Treasurer's Report for November 2022 was presented, and all checks were approved for payment. Trustee Dale Niewiardowski made a motion to accept the report as read and Trustee Russel Nowak seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

The Treasurer's Report for December 2022 was presented, and all checks were approved for payment. Trustee Dale Niewiardowski made a motion to accept the report as read and Trustee Russel Nowak seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Attorney Carolyn Strahammer stated that the election of Officers is required. The current Officers are Daniel R. Ansani President; Dale Niewiardowski Vice-President/Secretary; Russell Nowak Treasure. Trustee Dale Niewiardowski made a motion, seconded by Trustee Rusell Nowak, that the slate of officers for the Northwest Mosquito Abatement District should be as follows: Daniel R. Ansani be elected President;

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Dale Niewiardowski be elected Vice-President/Secretary, Russell Nowak be elected Treasurer.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

As in prior years, the Board unanimously agreed to form a budget committee composed of the Board of Trustees, James Thennisch and Patrick Irwin to prepare the Tentative Budget. Trustee Russell Nowak made a motion, seconded by Trustee Dale Niewiardowski.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Attorney Strahammer updated the Trustees that the Tentative Budget must be adopted at the February Board meeting. The Attorney also presented the NWMAD schedule for 2023 Budget meetings. Carolyn Strahammer updated the Board on the trustee reappointment process. Attorney Strahammer informed the Board that Cook County Assessor Office extended the time for the Property Tax Exemption Affidavit.

The Assistant Director Patrick Irwin presented the Entomology report. Dr. Irwin updated the Board on the status of recruitment for summer lab assistants and annual reporting. The Assistant Director will be presenting at the Indiana Mosquito Control Association annual meeting on March 14, 2023. Dr. Irwin is planning to change the location of 4 mosquito traps.

The AMCA annual meeting is scheduled for February 28<sup>th</sup> thru March 4<sup>th</sup>, 2023.

Director Thennisch presented the District operations report.

The Budget Committee met to discuss the budget for May 1, 2023, through April 30, 2024, with a possible 4.9% increase due to escalating costs and Capital improvements. The 2021 distributions received in January required a budget calculation adjustment.

The District is actively searching for two candidates for general shop help.

Director Thennisch presented the health insurance renewal proposal. After discussion, the Board of Trustees decided that the District will continue with the grandfathered plan quoted with a 1.9% increase in premium compared to last year's rate.

Trustee Russell Nowak made a motion to retain current BCBS policy,

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Trustee Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Trustee Russell Nowak made a motion for the permanent adjustment to the employee manual regarding temporary health insurance premium approved last year. Dale Niewiardowski seconded the motion and it passed unanimously.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Director Thennisch updated the Board on the ongoing Workers Compensation insurance audit.

The District provided updated contact information for the 2023 Statement of Economic Interest.

The IMRF employer contribution rate for 2023 decreased from 10.35% to 6.87%.

Director Thennisch presented the Field Operations Report informing the Board of pending recruitment and license renewals for 2023 season.

Central Life Science has issued a refund for pesticide purchases under The All-Clear Rebate Program.

Mr. Thennisch presented the Internal Services Report. Off season vehicle equipment maintenance is ongoing.

Bid specifications for 2024 model year field operations trucks have been written. Procedure and timing have changed. No pricing is available currently for municipal bids. However, 2024 model year retail trucks are already being produced. The District lost three field trucks in the Bartlett fire.

Trustees discussed the proposals from architecture firms for the Wheeling building project.

Trustee Russell Nowak made a motion, to engage DDCA architects for a phase A design of the Lab/office/garage building at Wheeling location and Trustee Dale Niewiardowski seconded the motion and it passed unanimously.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

The District is continuing efforts towards requirements from SB3789

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passed June 10, 2022, to form the committee. Trustees discussed the issue.

There being no further business to come before the Board a motion was made by Dale Niewiardowski to adjourn and seconded by Russel Nowak; the motion passed unanimously at 7.24p.m.

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President

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Secretary