

August 16, 2023

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

August 16, 2023

The regular meeting of the Board of Trustees of the Northwest Mosquito Abatement District was held at 6:30 pm Wednesday, August 16, 2023, at 147 West Hintz Road, Wheeling, IL.

There being a presence of a quorum, Daniel R. Ansani, President called the meeting to order.

Trustees present: Daniel R. Ansani, President; Dale Niewiardowski, Vice President / Secretary; Russell Nowak, Treasurer.

Trustee Absent: None

Also, present: Carolyn Strahammer, Attorney; James Thennisch, Director; Patrick Irwin, Assistant Director; Ewa Migacz, Office Manager; Raj Nagaraja, CPA, MSA; Janet M. Troher, CPA.

The minutes of the July 19, 2023 meeting were read. Trustee Russell Nowak made a motion to accept the minutes as read and Trustee Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

The Treasurer's Report for July 2023 was presented, and all checks were approved for payment. Trustee Dale Niewiardowski made a motion to accept the report as read and Trustee Russell Nowak seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Attorney Carollyn Strahammer presented the amendment to the Ordinance Transferring Funds due to a clerical error switching two lines account numbers listed (from 6204 to 6208)

Trustee Russell Nowak made a motion to accept the amendment to the ordinance due to a clerical error and Trustee Dale Niewiarowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

August 16, 2023

Ms. Strahammer reminded the Trustees that tonight they will be reviewing the Annual Audit, and after approval it will be printed in the local newspaper.

Raj Nagaraja, CPA, MSA Managing Partner of ATA Group presented the audit report for Board review and approval.

Trustee Russell Nowak made a motion to accept the Annual Audit Report and Trustee Dale Niewiarowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Assistant Director Dr. Patrick Irwin presented the Entomology Report. Nuisance mosquitoes numbers have increased. One trap in Hoffman Estates accounts for 80% of all nuisance mosquitoes in the District traps.

There is increased activity of WNV mosquitoes.

No reported human cases in Cook County or the State, but we expect this to change in the next 2 weeks.

Dr. Irwin found 3 *Aedes albopictus* (Asian tiger mosquito) in our District this season. One in Northbrook and two in Prospect Heights. These are likely transient introductions, but there is evidence they can survive Illinois winter.

Dr. Irwin is planning to switch to PCR for mosquito West Nile virus testing in the new lab.

Patrick presented a Daily Herald interview and article.

Director Thennisch presented the operations report.

The District is conducting adulticiding to control WNV mosquitoes.

Director Thennisch gave an update on the finalized lease agreement for 1500 Hicks Rd. as a temporary location during construction at Wheeling.

Work with DDCA architects continues with building design changes. The District has consulted with Rieke office interior for office design.

Trustee Russell Nowak made a motion to hire Rieke Office Interiors for design work and Trustee Dale Niewiarowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

August 16, 2023

The District has hired Dariusz Antonowicz as a Maintenance/Field Operations staff. Currently there are 2 open positions (Field supervisor/ GIS).

Director Thennisch presented the Internal Services report.

Three London fogger 18-20 spray machines have been delivered as a replacement for the sprayers lost in the Bartlett fire.

The mineral seal oil storage tanks have been removed from the Elk Grove location by Chicago Environmental Inc.

The Internal Service department is using temporary container units for equipment storage during demolition and construction.

Reconstruction work is progressing at the Bartlett facility. The electrical panel has been received and awaiting installation. Replacement office furniture has been delivered.

AT&T issue is still pending.

At 7:00 pm Trustee Russell Nowak made a motion to adjourn into Executive Session pursuant to 5 ILCS 120/2(c)(2). Trustee Dale Niewiarowski seconded the motion and it passed unanimously.

The Board reconvened the regular Board meeting at 7:28 pm.

Trustees discussed an option to retain a Website Developer for the District Website and transition to .GOV.

Trustee Russell Nowak made a motion to end the probation period for Michael Kielczewski and implement a pay adjustment Trustee Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Trustee Russell Nowak made a motion to promote seasonal employee Jack Thennisch to temporary Field Supervisor position Trustee Nowak Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

August 16, 2023

There being no further business to come before the Board a motion was made by Russel Nowak to adjourn and seconded by Dale Niewiardowski; the motion passed unanimously at 7.30 p.m.

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President

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Vice President /Secretary