

March 15, 2023

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

March 15, 2023

The regular meeting of the Board of Trustees of the Northwest Mosquito Abatement District was held at 6:30pm Wednesday, March 15, 2023, at 147 West Hintz Road, Wheeling, IL.

There being a presence of a quorum, Daniel R. Ansani, President called the meeting to order.

Trustees present: Daniel R. Ansani, President; Dale Niewiardowski, Vice President, Secretary; Russell Nowak, Treasurer.

Trustees absent: None.

Also, present: Carolyn Strahammer, Attorney; James Thennisch, Director; Patrick Irwin, Assistant Director; Ewa Migacz, Office Manager.

The minutes of the February 2023 meeting were read. Russell Nowak made a motion to accept the February 15, 2023, minutes as read, and Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

The Treasurer's Report for February 2023 was presented, and all checks were approved for payment. Trustee Dale Niewiardowski made a motion to accept the report as read and Trustee Russell Nowak seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Attorney Strahammer informed the Board that a public hearing on the Budget is scheduled for Wednesday April 5<sup>th</sup>, "special meeting" at 7pm. The Attorney also mentioned that everyone should receive information from the County Clerk about filing their ethics statements. The Trustees will need to approve the Ordinance transferring funds and review the Executive Session minutes at the regular April 19, 2023 Board meeting.

Attorney Carolyn Strahammer presented a contract for Legal Representation trustees discussed the proposal.

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Trustee Nowak made a motion to accept the Law Office of Carolyn D. Strahammer P.C. as Attorney for the District for the next 2 years. Trustee Dale Niewiardowski seconded the motion and it passed unanimously.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Assistant Director Patrick Irwin presented the Entomology report. The Assistant Director has been invited to serve on a panel discussion of insecticide resistance for the North Central Mosquito Control Association on April 6, 2023. Dr. Irwin also been invited to present and attend the Utah Mosquito Control Association's annual meeting on October 29-31, 2023. Patrick updated the Board on the status of summer lab assistant hiring. The District has a table reserved at the Schaumburg farmers market on June 17 and July 7 for public education and outreach. Dr. Irwin presented proposed alternatives to HB2828 and SB0203 created by another District.

Director James Thennisch presented the Field Operations Report and the Internal Services report.

Director Thennisch presented the Engagement Letter from ATA, chartered for the 2022-2023 fiscal year. The Audit fee increased 5.5%.

Trustee Russell Nowak made a motion to accept the Engagement Letter from ATA for annual audit and Trustee Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Director Thennisch presented the 2023/2024 District roster for Trustees review and approval.

Trustees discussed the IMRF operation report for 2022 and its impact on the future budget.

The Field Operations department is pursuing all recruitment avenues including reaching out to local community colleges.

The District continues efforts to form the committee to comply with SB3789 passed June 10<sup>th</sup> 2022.

Work is progressing at the Bartlett facility. The Bartlett Fire Protection District has requested three additional heat detectors in the rear area of the main building, along with additional strobe lights. The equipment has been added to the design and ordered.

Seasonal vehicle maintenance is underway at the Wheeling location. Bids

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specifications for 2024 model year field operations trucks have been written. The availability of replacement field trucks is being monitored.

At 7:01 pm Trustee Nowak made a motion to adjourn into the Executive Session pursuant to 5 ILCS 120/2(c)(2). Trustee Dale Niewiardowski seconded the motion and it passed unanimously.

The Board reconvened the regular Board meeting at 7:30 pm.

Trustees discussed employment and benefits issues.

There being no further business to come before the Board a motion was made by Trustee Dale Niewiardowski to adjourn and seconded by Trustee Russel Nowak. The motion passed unanimously at 7.35p.m.

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President

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Vice President /Secretary